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**TITLE 804 BOARD OF REGISTRATION FOR  
ARCHITECTS AND LANDSCAPE ARCHITECTS**

**To:** The Honorable Michael Young, Chairperson  
Administrative Rules Oversight Committee

**From:** Medana C. Davis  
Staff Counsel

**Date:** November 5, 2004

**Re:** **Continuing Education Rules for Board of Registration for Architect and Landscape Architects**

**Cc:** Sarah Burkman, Staff Attorney, LSA  
Gerald Quigley, Executive Director, PLA  
Gloria Keating, Board Director

On behalf of the Indiana Professional Licensing Agency and Board of Registration for Architects and Landscape Architects ("Board"), I am submitting this memorandum to the Administrative Rules Oversight Commission ("AROC") pursuant to IC § 4-22-2-19(c)(2) because the agency did not institute the rulemaking process within sixty (60) days after the effective date of the statutes that authorize this rule.

Pursuant to IC § 25-4-1-31 and IC § 25-4-2-13, effective July 1, 2003, the Board may adopt rules under Ind. Code §4-22-2 to do the following:

- (1) Require continuing education and training for architects and landscape architects.
- (2) Set minimum requirements for continuing education and training for architects and landscape architects.
- (3) Set minimum requirements for continuing education instructors approved by the board.

The Board did not begin the rulemaking process within the sixty (60) day period because the Board wanted to review other states' continuing education requirements and work with their professional associations to develop rules that will be in line with the national standards. The Board is now prepared to proceed with administrative rules to establish the continuing education requirements for license renewal.

Your understanding of these circumstances is greatly appreciated. If you have any further concerns or require additional information, please do not hesitate to contact me at 317-234-2912 or email me at [mdavis@hpb.in.gov](mailto:mdavis@hpb.in.gov).