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**TITLE 840 INDIANA STATE BOARD OF  
HEALTH FACILITY ADMINISTRATORS**

LSA Document #02-219(F)

**DIGEST**

Amends 840 IAC 1-1-4 concerning qualifications for licensure. Effective 30 days after filing with the secretary of state.

**840 IAC 1-1-4**

SECTION 1. 840 IAC 1-1-4, AS AMENDED AT 25 IR 2856, SECTION 3, IS AMENDED TO READ AS FOLLOWS:

**840 IAC 1-1-4 Qualifications for licensure**

**Authority:** IC 25-19-1-4

**Affected:** IC 25-19-1-3

Sec. 4. (a) All applicants for licensure as an H.F.A. before July 1, 2002, must have completed, at the time of application, the requirements of IC 25-19-1-3(a)(1) and the following educational attainments and administrator-in-training programs:

- (1) Possession of a baccalaureate or higher degree in any subject from an accredited institution of higher learning approved by the board; and completion of a required six (6) month administrator-in-training program;
- (2) Possession of an associate degree in long term care, health care administration; or equivalent from an accredited institution of higher learning approved by the board; and completion of a required six (6) month administrator-in-training program;
- (3) Completion of a specialized course of study in long term health care administration approved by the board; and completion of a required six (6) month administrator-in-training program;

(b) (a) All applicants for licensure as an H.F.A. on or after July 1, 2002, must have completed, at the time of application, the requirements of IC 25-19-1-3(a)(1) and any of the following educational attainments and administrator-in-training programs:

- (1) Possession of a baccalaureate or higher degree from an accredited institution of higher learning approved by the board, and completion of a required administrator-in-training program.
- (2) Possession of an associate degree in health care from an accredited institution of higher learning approved by the board, completion of a specialized course of study in long term health care administration approved by the board, and completion of a required administrator-in-training program.
- (3) Completion of a specialized course of study in long term health care administration prescribed by the board, and completion of a required six (6) month administrator-in-training program.

(c) (b) Applicants for licensure by endorsement as an H.F.A. may request that the board consider previous experience to satisfy the requirements of subsection (a). Educational and A.I.T. requirements may be satisfied by two (2) years of active work experience as a licensed health facility administrator in another state. Evidence must be presented to the board demonstrating competency of practice.

(d) (c) Applicants for licensure as an H.F.A. may request that the board consider previous experience to satisfy the A.I.T. requirements of subsection (a). A.I.T. requirements may be satisfied by:

- (1) one (1) year of active work experience as a licensed H.F.A.;
- (2) completion of a training program required for licensure as an H.F.A. in another state that is determined by the board to be equivalent to the A.I.T. requirements of this state;
- (3) completion of a residency-internship in health care administration completed as part of a degree requirement of (A) subsection (a)(1) and (a)(2) before July 1, 2002; that is determined by the board to be equivalent to the A.I.T. requirements of this state;

~~(B) subsection (b)(1) and (b)(2) on or after July 1, 2002, that is determined by the board to be equivalent to the A.I.T. requirements of this state;~~

(4) one (1) year of active work experience as a chief executive officer or chief operations officer in a hospital; or

(5) a master's degree in health care administration and six (6) months of active work experience as a licensed H.F.A. in another state.

*(Indiana State Board of Health Facility Administrators; Rule 5; filed May 26, 1978, 9:09 a.m.: 1 IR 244; filed May 2, 1985, 10:33 a.m.: 8 IR 1147; filed Sep 29, 1987, 2:08 p.m.: 11 IR 793; filed Dec 22, 1987, 2:36 p.m.: 11 IR 1604; errata filed Mar 25, 1991, 4:40 p.m.: 14 IR 1626; errata filed Jul 8, 1991, 5:00 p.m.: 14 IR 2066; readopted filed May 1, 2002, 10:35 a.m.: 25 IR 2856; filed Jan 24, 2003, 1:55 p.m.: 26 IR 1943)*

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