
ALCOHOL AND TOBACCO COMMISSION

Nonrule Policy ATC-007

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DISCLAIMER: This nonrule policy is being established by the ATC consistent with its authority under [IC 7.1-2-3-2](#) and [IC 7.1-2-3-31](#). It is intended solely as guidance and shall be used in conjunction with applicable rules or laws. It does not replace applicable rules and laws, and, if it conflicts with these rules or laws, the rules or laws shall control.

AUTHORIZED: Alex D. Huskey, Chairman

SUPERSEDES: New

SUBJECT: The purpose of this nonrule policy is to implement a uniform procedure for the administration of out-of-state direct wine seller permit applications governed by the ATC.

SCOPE: The ATC may issue a direct wine seller's permit to an applicant who meets all the requirements outlined in [IC 7.1-3-26-7](#).

POLICY: Pursuant to [IC 7.1-3-26-7\(a\)\(7\)](#), the applicant shall complete all documentation regarding the applicant's application required by the commission. The applicant shall submit the following documents:

1. Application for new or transfer permit;
2. Supplement to application for new or transfer permit for direct wine seller's permit;
3. Permit to manufacture wine in state where applicant is domiciled;
4. TTB license;
5. Indiana certificate of authority¹;
6. Indiana Department of Revenue Business Tax Application – Form BT-1;
7. Surety bond; and
8. \$100 fee.

¹If applicant is an out-of-state partnership or sole proprietor, applicant shall file an assumed business name with the Marion County Recorder.

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