

# TITLE 915 INDIANA VETERANS' AFFAIRS COMMISSION

NOTE: Under P.L.113-2010, SECTION 183, the name of the Veterans' Affairs Commission is changed to the Indiana Veterans' Affairs Commission, effective July 1, 2010.

## ARTICLE 1. ORGANIZATION AND ADMINISTRATION

### Rule 1. Service Officers

#### 915 IAC 1-1-1 Qualifications of service officers (Expired)

Sec. 1. (Expired under IC 4-22-2.5, effective January 1, 2008.)

#### 915 IAC 1-1-2 Certification of service officers; instruction; examination; proof of honorable discharge

Authority: IC 10-17-1-4

Affected: IC 10-17-1-10

Sec. 2. All District, County and/or City Service Officers shall attend a course of instruction or courses of instruction as prescribed by the Commission of the Department of Veterans' Affairs and must successfully pass a written and oral examination before the Director of the Department of Veterans' Affairs may certify them as qualified for appointment.

Prior to certification by the Department of Veterans' Affairs to the appointing agency, any veteran seeking employment as a district Service Officer or as a County and/or City Service Officer must submit a certified copy of his or her honorable discharge to the Director of the Department of Veterans' Affairs. (*Indiana Veterans' Affairs Commission; Service Officers Rule 2; filed Aug 24, 1945, 3:00 pm: Rules and Regs. 1947, p. 1935; readopted filed Jul 3, 2001, 1:50 p.m.: 24 IR 3824; readopted filed Nov 30, 2007, 2:34 p.m.: 20071226-IR-915070722RFA; readopted filed Nov 26, 2014, 1:35 p.m.: 20141224-IR-915140384RFA*)

#### 915 IAC 1-1-3 Office records and procedures prescribed by director

Authority: IC 10-17-1-4

Affected: IC 10-17-1-6

Sec. 3. All office and interoffice records and procedures shall be as prescribed by the Director and all forms, stationery, and other office details shall conform with that designated by the Director from time to time. (*Indiana Veterans' Affairs Commission; Service Officers Rule 3; filed Aug 24, 1945, 3:00 pm: Rules and Regs. 1947, p. 1935; readopted filed Jul 3, 2001, 1:50 p.m.: 24 IR 3824; readopted filed Nov 30, 2007, 2:34 p.m.: 20071226-IR-915070722RFA; readopted filed Nov 26, 2014, 1:35 p.m.: 20141224-IR-915140384RFA*)

#### 915 IAC 1-1-4 Powers of attorney; restrictions; selection of attorney-in-fact (Expired)

Sec. 4. (Expired under IC 4-22-2.5, effective January 1, 2008.)

#### 915 IAC 1-1-5 Confidentiality of information received by service officers or employees; exception

Authority: IC 10-17-1-4

Affected: IC 10-17-1-4

Sec. 5. Except under the compulsion of the process or order of a court or other public agency having power of subpoena, no State, District, County or City Service Officer or employee shall divulge to any person other than the claimant, his attorney at law or in fact, or a person authorized in writing by the claimant, or to other officers or employees of the State, District, County or City Veterans' Affairs offices, or the employees or officers of the Veterans' Administration of the United States, any information given to such Service Officer or acquired by him in the performance of his duty in regard to any such claim. (*Indiana Veterans' Affairs Commission; Service Officers Rule 5; filed Aug 24, 1945, 3:00 pm: Rules and Regs. 1947, p. 1936; readopted filed Jul 3, 2001, 1:50 p.m.: 24 IR 3824; readopted filed Nov 30, 2007, 2:34 p.m.: 20071226-IR-915070722RFA; readopted filed Nov 26, 2014, 1:35*

*p.m.: 20141224-IR-915140384RFA)*

**915 IAC 1-1-6 Remuneration, honorarium, gift or promise of reward from claimant prohibited**

Authority: IC 10-17-1-4

Affected: IC 10-17-1-4

Sec. 6. No District, County or City Service Officer or any other employee of the Department of Veterans' Affairs shall receive any remuneration, honorarium, gift or promise of reward from any claimant whomsoever for the processing or servicing of any claim or any other service which such officer or employee may perform for any veteran or any veteran's dependents. (*Indiana Veterans' Affairs Commission; Service Officers Rule 6; filed Aug 24, 1945, 3:00 pm: Rules and Regs. 1947, p. 1936; readopted filed Jul 3, 2001, 1:50 p.m.: 24 IR 3824; readopted filed Nov 30, 2007, 2:34 p.m.: 20071226-IR-915070722RFA; readopted filed Nov 26, 2014, 1:35 p.m.: 20141224-IR-915140384RFA*)

**915 IAC 1-1-7 Discharge of service officers or employees**

Authority: IC 10-17-1-4

Affected: IC 10-17-1-6

Sec. 7. If, in the judgment of the Commission of the Department of Veterans' Affairs, any District, County or City Service Officer or employee shall have been determined to have violated any of the rules adopted by the Commission, or otherwise disqualified himself, or in the judgment of the Commission is unfit to perform the duties of his office or employment, the Commission may recommend to the appointing agencies of such officer or employee to his employer that such person be discharged from such office or employment. (*Indiana Veterans' Affairs Commission; Service Officers Rule 7; filed Aug 24, 1945, 3:00 pm: Rules and Regs. 1947, p. 1936; readopted filed Jul 3, 2001, 1:50 p.m.: 24 IR 3824; readopted filed Nov 30, 2007, 2:34 p.m.: 20071226-IR-915070722RFA; readopted filed Nov 26, 2014, 1:35 p.m.: 20141224-IR-915140384RFA*)

**Rule 2. World War II Bonus (Expired)**

*(Expired under IC 4-22-2.5, effective January 1, 2008.)*

**Rule 3. Vietnam Bonus (Expired)**

*(Expired under IC 4-22-2.5, effective January 1, 2008.)*

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