

**TITLE 515 ADVISORY BOARD OF THE DIVISION OF PROFESSIONAL STANDARDS**

*NOTE: Under P.L.246-2005, SECTION 234, the name of the Professional Standards Board is changed to the Advisory Board of the Division of Professional Standards, effective July 1, 2005.*

**ARTICLE 1. TEACHER TRAINING AND LICENSING: BEGINNING RESIDENCY AND LICENSE RENEWAL**

*NOTE: 515 IAC 1 was transferred from 511 IAC 10. Wherever in any promulgated text there appears a reference to 511 IAC 10, substitute 515 IAC 1.*

**Rule 1. Definitions**

**515 IAC 1-1-1 Early childhood education license (Repealed)**

*Sec. 1. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-2 Kindergarten-primary education license (Repealed)**

*Sec. 2. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-3 Elementary education license (Repealed)**

*Sec. 3. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-4 Junior high/middle school endorsement (Repealed)**

*Sec. 4. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-5 Junior high/middle school education license (Repealed)**

*Sec. 5. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-6 Secondary education license (Repealed)**

*Sec. 6. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-7 Senior high, junior high and middle school; standard education license (Repealed)**

*Sec. 7. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-8 All grade education license (Repealed)**

*Sec. 8. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-9 Teaching areas and endorsements (Repealed)**

Sec. 9. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-10 Bilingual and bicultural endorsement (12 semester hours) (Repealed)**

Sec. 10. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-11 Business education major (36 to 42 hours) (Repealed)**

Sec. 11. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-12 Business education major (51 semester hours) (Repealed)**

Sec. 12. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-13 Business education endorsements (Repealed)**

Sec. 13. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-14 Coaching endorsement\* (15 semester hours) (Repealed)**

Sec. 14. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-15 Computer endorsement (12 semester hours) (Repealed)**

Sec. 15. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-16 Conservation and environmental studies minor (24 semester hours) (Repealed)**

Sec. 16. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-17 Driver and traffic safety education endorsement (12 semester hours) (Repealed)**

Sec. 17. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-18 English major (36 semester hours) (Repealed)**

Sec. 18. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-19 English minor (24 semester hours) (Repealed)**

Sec. 19. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-*

515090481FRA)

**515 IAC 1-1-20 English as a second language (all-grade minor–24 semester hours) (Repealed)**

Sec. 20. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)

**515 IAC 1-1-21 Ethnic and cultural studies minor (24 semester hours) (Repealed)**

Sec. 21. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)

**515 IAC 1-1-22 Family life education minor (24 semester hours) (Repealed)**

Sec. 22. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)

**515 IAC 1-1-23 Foreign language major (36 semester hours) or minor (24 semester hours) (Repealed)**

Sec. 23. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)

**515 IAC 1-1-24 Gifted and talented all grade endorsement (12 semester hours) (Repealed)**

Sec. 24. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)

**515 IAC 1-1-25 Health and safety major (36 semester hours) or minor (24 semester hours) (Repealed)**

Sec. 25. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)

**515 IAC 1-1-26 Hearing impaired all grade major (36 semester hours) or minor (24 semester hours) (Repealed)**

Sec. 26. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)

**515 IAC 1-1-27 Journalism major (36 semester hours) or minor (24 semester hours) (Repealed)**

Sec. 27. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)

**515 IAC 1-1-28 Kindergarten endorsement (15 semester hours) (Repealed)**

Sec. 28. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)

**515 IAC 1-1-29 Mathematics major (36 semester hours) or minor (24 semester hours) (Repealed)**

Sec. 29. (Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-

515090481FRA)

**515 IAC 1-1-30 General mathematics endorsement (15 semester hours) (Repealed)**

Sec. 30. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-31 Motorcycle education endorsement (9 semester hours) (Repealed)**

Sec. 31. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-32 Music all grade area major (52 semester hours); choral, general, and instrumental (Repealed)**

Sec. 32. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-33 Music all grade major (36 semester hours); choral, general, or instrumental (Repealed)**

Sec. 33. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-34 Music minor (24 semester hours); choral, general, or instrumental (Repealed)**

Sec. 34. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-35 Physical education all grade major (52 semester hours) (Repealed)**

Sec. 35. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-36 Physical education major (36 semester hours) (Repealed)**

Sec. 36. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-37 Physical education minor (24 semester hours) (Repealed)**

Sec. 37. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-38 Adapted physical education minor (24 semester hours) (Repealed)**

Sec. 38. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-39 Radio and television major (36 semester hours) (Repealed)**

Sec. 39. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-40 Radio and television minor (24 semester hours) (Repealed)**

Sec. 40. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-41 Reading minor (24 semester hours) (Repealed)**

Sec. 41. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-42 Recreation all grade major (36 semester hours) (Repealed)**

Sec. 42. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-43 Recreation all grade minor (24 semester hours) (Repealed)**

Sec. 43. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-44 School media services all grade major (36 semester hours) (Repealed)**

Sec. 44. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-45 Audiovisual services all grade minor (24 semester hours) (Repealed)**

Sec. 45. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-46 Library services all grade minor (24 semester hours) (Repealed)**

Sec. 46. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-47 Science major (51 semester hours) (Repealed)**

Sec. 47. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-48 Science minor (24 semester hours) (Repealed)**

Sec. 48. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-49 Social studies major (52 semester hours) (Repealed)**

Sec. 49. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-50 Social studies minor (24 semester hours) (Repealed)**

Sec. 50. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-51 Speech communication and theater major (36 semester hours) or minor (24 semester hours) (Repealed)**

Sec. 51. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-52 Special education all grade major (Repealed)**

Sec. 52. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-53 Special education all grade majors (Repealed)**

Sec. 53. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-54 Special education minor (24 semester hours) (Repealed)**

Sec. 54. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-55 Special education minors (Repealed)**

Sec. 55. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-56 Early childhood special education minor (24 semester hours) (Repealed)**

Sec. 56. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-57 Visual arts all grade major (52 semester hours) (Repealed)**

Sec. 57. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-58 Visual arts major (36 semester hours) or minor (24 semester hours) (Repealed)**

Sec. 58. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-59 Vocational education endorsements (Repealed)**

Sec. 59. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-60 Aerospace education endorsement (Repealed)**

Sec. 60. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-*

515090481FRA)

**515 IAC 1-1-61 Agri-business major (52 semester hours) (Repealed)**

Sec. 61. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-62 Business education major (36-42 semester hours) (Repealed)**

Sec. 62. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-63 Business education endorsements (Repealed)**

Sec. 63. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-64 Marketing education major (52 semester hours) (Repealed)**

Sec. 64. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-65 Health occupations major (52 semester hours) (Repealed)**

Sec. 65. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-66 Home economics major (52 semester hours) (Repealed)**

Sec. 66. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-67 Vocational trade and industrial and technical laboratory major (52 semester hours) (Repealed)**

Sec. 67. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-68 Industrial technology education major (52 semester hours) (Repealed)**

Sec. 68. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-69 Interdisciplinary cooperative education (ICE) endorsement (20 semester hours) (Repealed)**

Sec. 69. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-70 Instructional supervision license (Repealed)**

Sec. 70. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-71 Attendance worker; school services license (Repealed)**

Sec. 71. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-72 Educational audiologist; school services license (Repealed)**

Sec. 72. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-73 Counselor; school services license (Repealed)**

Sec. 73. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-74 Counselor, school services license (Repealed)**

Sec. 74. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-75 Nurse; school services license (Repealed)**

Sec. 75. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-76 School psychologist II; school services license (Repealed)**

Sec. 76. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-76.1 School psychologist; school services license (Repealed)**

Sec. 76.1. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-77 School psychologist I; school services license (Repealed)**

Sec. 77. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-78 School social worker; school services license (Repealed)**

Sec. 78. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-79 Speech, language, and hearing clinician; school services license (Repealed)**

Sec. 79. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*



**515 IAC 1-1-80 Elementary administration and supervision; administrative license (Repealed)**

Sec. 80. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-81 Secondary administration and supervision; administrative license (Repealed)**

Sec. 81. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-82 Superintendent; administrative license (Repealed)**

Sec. 82. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-83 General supervisor and curriculum specialist; administrative license (Repealed)**

Sec. 83. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-84 Director of reading; administrative license (Repealed)**

Sec. 84. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-85 Director of school services personnel; administrative license (Repealed)**

Sec. 85. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-86 Director of special education; administrative license (Repealed)**

Sec. 86. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-87 Director of vocational education; administrative license (Repealed)**

Sec. 87. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-1-88 Occupational specialist certificate; definitions (Repealed)**

Sec. 88. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)*

**515 IAC 1-1-89 Occupational specialist certificate; basic requirements (Repealed)**

Sec. 89. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)*

**515 IAC 1-1-90 Occupational specialist I certificate; requirements (Repealed)**

Sec. 90. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)*

**515 IAC 1-1-91 Occupational specialist II certificate; requirements (Repealed)**

Sec. 91. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)*

**515 IAC 1-1-92 Occupational specialist III certificate; requirements (Repealed)**

Sec. 92. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)*

**515 IAC 1-1-93 Occupational specialist I; beginning teacher assistantship (Repealed)**

Sec. 93. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)*

**515 IAC 1-1-94 Occupational specialist certificate program; duties of the department of education (Repealed)**

Sec. 94. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)*

**515 IAC 1-1-95 Occupational specialist certificate program; grade coverage; professionalization; recognition of licenses under prior rule (Repealed)**

Sec. 95. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 30, 2008, 10:23 a.m.: 20080625-IR-515070457FRA, eff Jan 1, 2009)*

**515 IAC 1-1-96 Definitions**

Authority: IC 20-28-2-6

Affected: IC 20-19-3; IC 20-28-7-1; IC 20-28-7-2; IC 20-29-2-19; IC 20-31-4; IC 28-38-1

Sec. 96. The following definitions in this section apply throughout this title:

- (1) "Accomplished practitioner license" means a license granted to an applicant under 515 IAC 12-1-1.
- (2) "Applicant" means the person or entity that applies for the licenses and permits granted by the board or department under a certain rule.
- (3) "Approved program" means a program that has been approved by the board in accordance with 515 IAC 3-1-1.
- (4) "Beginning building level administrator" means a person who:
  - (A) holds an initial practitioner license with a content area established under 515 IAC 8-1-40; and
  - (B) is employed as an administrator by an entity listed under 515 IAC 1-5-1(a).
- (5) "Beginning school services personnel" means a person who:
  - (A) holds an initial practitioner license with a content area established under 515 IAC 8-1-45, 515 IAC 8-1-46, 515 IAC 8-1-47, or 515 IAC 8-1-48; and
  - (B) is employed as a school counselor, school psychologist, school nurse, or school social worker by an entity listed under 515 IAC 1-5-1(a).
- (6) "Beginning teacher" means a person who meets the following:
  - (A) Holds at least one (1) of the following:
    - (i) An initial practitioner license that includes a content area established under 515 IAC 8-1-8 through 515 IAC 8-1-39.
    - (ii) An initial workplace specialist license under 515 IAC 10.

- (B) Is employed as a teacher by an entity listed under 515 IAC 1-5-1(a).
- (7) "Certificate of eligibility" means a document issued by a state that specifies the details of a license for which an individual has met all substantive licensure requirements.
- (8) "Compact state" means a state that has entered into the Interstate Compact Agreement for any license with a content area established under 515 IAC 8-1-8 through 515 IAC 8-1-46.
- (9) "Content area" means the subject matter an applicant is licensed to teach, or the administrative or service function an applicant is licensed to provide, to an entity listed in 515 IAC 1-5-1(a).
- (10) "Council for Exceptional Children" means the nonprofit organization of the same name located in Arlington, Virginia, that sets professional standards for those working with individuals with disabilities or high ability.
- (11) "Day" means a calendar day unless otherwise specified.
- (12) "Department" or "department of education" means the department of education established under IC 20-19-3.
- (13) "Developmental and content standards" or "developmental standards" or "content standards" means the professional standards first recognized by the board in 2002 and located at <http://www.doe.in.gov/dps/standards>, or available for copy at the Indiana Department of Education, 151 W. Ohio St., Indianapolis, IN 46204.
- (14) "General education and subject matter concentration" means curriculum that is based on a content area established under 515 IAC 8-1-8 through 515 IAC 8-1-39. The term does not include curriculum based on professional education and pedagogy.
- (15) "Good standing" means an employer did not cancel or suspend the applicant's contract for grounds equivalent to grounds listed under IC 20-28-7-1 or IC 20-28-7-2.
- (16) "Governing body" means the group responsible for the governance of the entity listed under 515 IAC 1-5-1(a).
- (17) "Initial practitioner license" means a license granted to an applicant under 515 IAC 8-1-1.1 and is equivalent to an initial standard license.
- (18) "Institution of higher learning" means a college or university accredited by at least one (1) of the following:
- (A) A state accrediting authority of the college or university's state of origin.
  - (B) One (1) of the following regional institutional accrediting organizations:
    - (i) Middle States Association of Colleges and Schools, Commission on Higher Education.
    - (ii) New England Association of Schools and Colleges, Inc., Commission on Institutions of Higher Education.
    - (iii) North Central Association of Colleges and Schools, Higher Learning Commission.
    - (iv) North Central Association of Colleges and Schools, Commission on Accreditation and School Improvement, Board of Trustees.
    - (v) Northwest Commission on Colleges and Universities.
    - (vi) Southern Association of Colleges and School, Commission on Colleges.
    - (vii) Western Association of Schools and Colleges, Accrediting Commission for Community and Junior Colleges.
    - (viii) Western Association of Schools and Colleges, Accrediting Commission for Senior Colleges and Universities.
  - (C) The National Council for Accreditation of Teacher Education.
- (19) "Interstate Compact Agreement" means the reciprocity agreement under IC 20-38-1.
- (20) "Licensing advisor" means a representative of an institution of higher learning who acts as an advisor for, and at the request of, the applicant and who has the authority of the approved program to provide the department with information on the applicant's qualifying degree and, if applicable, evidence of teaching experience.
- (21) "National Association of Gifted Children" means the nonprofit organization of the same name located in Washington, D.C., that approves Teacher Preparation Standards in Gifted Education.
- (22) "National Board of Professional Teaching Standards" means the nonprofit organization of the same name located in Arlington, Virginia, that approves teaching standards and offers certification.
- (23) "Out-of-state applicant" means an applicant who:
- (A) has completed a baccalaureate degree from an institution of higher learning outside of Indiana; or
  - (B) has a valid license issued by another state.
- (24) "Physical license" means the document provided by the department that represents a license.
- (25) "Professional education and pedagogy" means a curriculum that is based on the art or science of teaching, including, but not limited to, practice experience, and a curriculum based on scientifically-based reading instruction, differentiation of instruction and teaching methods, cultural competency, instructional technology, classroom and behavioral management, curriculum development, and the psychology of child development, including, but not limited to, the development of

exceptional needs students.

(26) "Proficient practitioner license" is a license granted to an applicant under 515 IAC 4-2-1.

(27) "School setting" means the grades for which the license holder is licensed.

(28) "Student teaching" means a supervised teaching practice occurring near the end of an applicant's approved program.

(29) "Teacher training institution" means an institution of higher learning that prepares teachers for the workforce as a primary goal.

(30) "Workplace specialist license" means a license granted to an applicant under 515 IAC 10-1-9.

(31) "Workplace specialist II" means a license granted to an applicant under 515 IAC 10-1-9 that is equivalent to a proficient practitioner license.

*(Advisory Board of the Division of Professional Standards; 515 IAC 1-1-96; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA; errata filed Apr 14, 2010, 4:00 p.m.: 20100428-IR-515090481ACA)*

## **Rule 2. Teacher Education and Certification—General Provisions**

### **515 IAC 1-2-1 References within rule (Repealed)**

Sec. 1. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

### **515 IAC 1-2-2 Certification and licensing issued under prior rules; recognition (Repealed)**

Sec. 2. *(Repealed by Advisory Board of the Division of Professional Standards; filed Jul 18, 2006, 1:30 p.m.: 20060816-IR-515050339FRA)*

### **515 IAC 1-2-3 Validation dates of licenses (Repealed)**

Sec. 3. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

### **515 IAC 1-2-4 Indiana graduates; application requirements (Repealed)**

Sec. 4. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

### **515 IAC 1-2-5 Out-of-state graduates; teacher applicants (Repealed)**

Sec. 5. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

### **515 IAC 1-2-6 Out-of-state teacher applicants; standard license (Repealed)**

Sec. 6. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

### **515 IAC 1-2-7 Out-of-state teacher applicants; reciprocal license (Repealed)**

Sec. 7. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

### **515 IAC 1-2-8 Out-of-state teacher applicants; institutions not accredited by a state, regional, or national accrediting agency (Repealed)**

Sec. 8. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-9 Out-of-state teacher applicants; evidence of eligibility (Repealed)**

Sec. 9. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-10 General (Repealed)**

Sec. 10. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-11 Out-of-state administrative, supervisory, or school services programs graduates; standard (Repealed)**

Sec. 11. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-12 Out-of-state applicants for administrative, supervisory, and school services licenses; standard license (Repealed)**

Sec. 12. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-13 Out-of-state applicants for administrative, supervisory, and school services licenses; Indiana reciprocal license (Repealed)**

Sec. 13. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-14 Out-of-state applicants for administrative, supervisory, and school services licenses; evidence of eligibility (Repealed)**

Sec. 14. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-15 Creditable experience for licensing (Repealed)**

Sec. 15. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-16 Student teaching requirements; exemptions (Repealed)**

Sec. 16. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-17 Substitute teacher certificate (Repealed)**

Sec. 17. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-2-18 License revocation, suspension, surrender; authority; grounds; procedures (Repealed)**

Sec. 18. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-19 Fees; licensing fund (Repealed)**

Sec. 19. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-2-20 Limited licenses; application; renewal (Repealed)**

Sec. 20. *(Repealed by Advisory Board of the Division of Professional Standards; filed May 29, 2008, 10:21 a.m.: 20080625-IR-515070453FRA)*

**515 IAC 1-2-21 Accreditation of institutions preparing educators (Repealed)**

Sec. 21. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-2-22 Exceptions to training and licensing requirements (Repealed)**

Sec. 22. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-2-23 Severability clause (Repealed)**

Sec. 23. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-2-24 Repeal of prior rules (Repealed)**

Sec. 24. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-2-25 Effective date and applicability of rules (Repealed)**

Sec. 25. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**Rule 3. Teacher Education and Certification; Continuing Education (Repealed)**

*(Repealed by Professional Standards Board; filed Sep 30, 2003, 9:45 a.m.: 27 IR 505)*

**Rule 4. Teacher Proficiency Examination (Repealed)**

*(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**Rule 5. Beginning Teacher Residency Program**

**515 IAC 1-5-1 Applicability**

Authority: IC 20-28-2-6

Affected: IC 20-19-2-8; IC 20-24-3; IC 20-31-4; IC 20-35-5; IC 20-37-1-1; IC 36-1-7

Sec. 1. (a) Beginning with the 2010-2011 school year, each:

- (1) school corporation;
- (2) school organized by an interlocal agreement under IC 36-1-7;
- (3) special education cooperative organized under IC 20-35-5;
- (4) cooperating school corporation for vocational education organized under IC 20-37-1-1;
- (5) accredited nonpublic school under 511 IAC 6.1-1-1; and
- (6) charter school established under IC 20-24-3;

shall develop and implement a beginning teacher residency program, a beginning building level administrator residency program, and a beginning school services personnel residency program.

(b) A beginning teacher residency program does not apply to an individual employed:

- (1) on a temporary teacher's contract for an expected length of less than one hundred twenty (120) days;
- (2) on a supplemental services contract; or
- (3) as a substitute teacher.

*(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-1; filed Mar 29, 1988, 1:50 p.m.: 11 IR 2862; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-1) to the Professional Standards Board (515 IAC 1-5-1) by P.L.46-1992, SECTION 19, effective July 1, 1992.*

**515 IAC 1-5-2 Definitions**

Authority: IC 20-28-2-6

Affected: IC 20-29-2-19; IC 20-31-4

Sec. 2. (a) The definitions in this section apply throughout this rule.

(b) "Building level administrator" means a license holder who:

- (1) holds a proficient practitioner license with the content area in 515 IAC 8-1-40; and
- (2) has direct authority over a beginning teacher as employed by an entity listed under section 1(a) of this rule.

(c) "Supervisor" means a license holder who has:

- (1) direct authority over a license holder as employed by an entity listed under section 1(a) of this rule; and
- (2) held a proficient practitioner license that includes any content area established under 515 IAC 8-1-40 through 515 IAC 8-1-44 for at least five (5) years.

*(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-2; filed Mar 29, 1988, 1:50 p.m.: 11 IR 2862; filed May 21, 1992, 5:00 p.m.: 15 IR 2215; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-2) to the Professional Standards Board (515 IAC 1-5-2) by P.L.46-1992, SECTION 19, effective July 1, 1992.*

**515 IAC 1-5-3 Beginning teacher residency program**

Authority: IC 20-28-2-6; IC 20-28-6

Affected: IC 20-28-6-1; IC 20-29-6-4; IC 20-29-6-7; IC 20-31-4

Sec. 3. (a) To be eligible for a proficient practitioner license, a beginning teacher shall participate in a two (2) year beginning teacher residency program.

(b) The beginning teacher residency program shall:

- (1) assist beginning teachers in the performance of their duties;
- (2) identify teaching skills and educational practices necessary for excellence in teaching; and
- (3) require building level administrators to assess the performance of beginning teachers.

(c) A beginning teacher residency program is a two (2) year program that includes, but is not limited to, the following:

- (1) An initial conference between the building level administrator and the beginning teacher to discuss the following:
  - (A) The assessment schedule under subdivision (2).
  - (B) The minimum assessment criteria developed by the department under subsection (e)(1).
- (2) An assessment of the beginning teacher before November 15 and April 15 during each of the two (2) years of the beginning teacher's employment. The building level administrator shall assess the beginning teacher by using the minimum assessment criteria provided by the department under subsection (e)(1).
- (3) A growth plan for the beginning teacher if the building level administrator determines after any assessment described in subdivision (2) that a beginning teacher is deficient in any area being assessed. The growth plan must be in writing and include the following:
  - (A) Specific expectations of the building level administrator.
  - (B) Actions to be taken by the beginning teacher to meet the expectations.
  - (C) A date for the actions to be completed.
  - (D) The next assessment date.
- (4) If the building level administrator creates a growth plan in accordance with subdivision (3), a reassessment of the beginning teacher shall occur prior to the next assessment required by subdivision (2).
- (5) After April 15 of the second year of the residency program but before May 1 of that same year, the building level administrator shall make a determination and provide a written explanation to the beginning teacher and superintendent that one (1) of the following occurred:
  - (A) The beginning teacher successfully completed the residency program.
  - (B) The beginning teacher failed to successfully complete the residency program.
- (d) The beginning teacher residency program may include a school corporation sponsored mentoring program.
- (e) The department shall:
  - (1) develop minimum assessment criteria to be used by a building level administrator when assessing a beginning teacher;
  - (2) develop forms for use by a building level administrator in the assessment of the beginning teacher; and
  - (3) provide assistance in the development and implementation of a beginning teacher residency program at the request of an entity under section 1(a) of this rule.
- (f) Implementation of and participation in a residency program is not a subject of:
  - (1) bargaining under IC 20-29-6-4; or
  - (2) discussion under IC 20-29-6-7.

*(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-3; filed Mar 29, 1988, 1:50 p.m.: 11 IR 2862; filed May 21, 1992, 5:00 p.m.: 15 IR 2216; filed Jul 6, 1995, 12:00 p.m.: 18 IR 2780; filed Jun 5, 1998, 3:52 p.m.: 21 IR 3833; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-3) to the Professional Standards Board (515 IAC 1-7-3) by P.L.46-1992, SECTION 19, effective July 1, 1992.*

**515 IAC 1-5-3.1 Beginning building level administrator residency program**

Authority: IC 20-28-2-6; IC 20-28-6  
Affected: IC 20-28-6-1; IC 20-29-6; IC 20-31-4

Sec. 3.1. (a) To be eligible for a proficient practitioner license under 515 IAC 4, the holder of an initial practitioner license that includes the content area established under 515 IAC 8-1-40 shall participate in a two (2) year beginning building level administrator residency program.

- (b) The beginning level administrator residency program shall:
  - (1) assist beginning building level administrators in the performance of their duties;
  - (2) identify skills and practices necessary for excellence in building level administration; and
  - (3) require the supervisor to complete an assessment of the performance of the beginning building level administrator.
- (c) A beginning building level administrator residency program is a two (2) year program that includes, but is not limited to, the following:
  - (1) An initial conference between the supervisor and the beginning building level administrator to discuss the following:
    - (A) The assessment schedule under subdivision (2).
    - (B) The minimum assessment criteria developed by the department under subsection (e)(1).



(2) An assessment of the beginning building level administrator before November 15 and April 15 during each of the first two (2) years of the beginning building level administrator's employment. The supervisor shall assess the beginning building level administrator by using the minimum assessment criteria provided by the department under subsection (e)(1).

(3) A growth plan for the beginning building level administrator if the supervisor determines after any assessment described in subdivision (2) that a beginning building level administrator is deficient in any area being assessed. The growth plan must be in writing and include the following:

- (A) Specific expectations of the supervisor.
- (B) Actions to be taken by the beginning building level administrator to meet the expectations.
- (C) A date for the actions to be completed.
- (D) The next assessment date.

(4) If the supervisor creates a growth plan in accordance with subdivision (3), a reassessment of the beginning building level administrator shall occur prior to the next assessment required by subdivision (2).

(5) After April 15 of the second year of the residency program but before May 1 of that same year, the supervisor shall make a determination and provide a written explanation to the building level administrator and superintendent that one (1) of the following occurred:

- (A) The beginning building level administrator successfully completed the residency program.
- (B) The beginning building level administrator failed to successfully complete the residency program.

(d) The beginning building level administrator residency program may include a school corporation sponsored mentoring program.

(e) The department shall:

- (1) develop minimum assessment criteria to be used by a supervisor when assessing a beginning building level administrator;
- (2) develop forms for use by a supervisor in the assessment of the beginning building level administrator; and
- (3) provide assistance in the development and implementation of a beginning building level administrator residency program at the request of an entity under section 1(a) of this rule.

*(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-3.1; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

### **515 IAC 1-5-3.2 Beginning school services residency program**

Authority: IC 20-28-2-6; IC 20-28-6

Affected: IC 20-28-6-1; IC 20-29-6; IC 20-31-4

Sec. 3.2. (a) To be eligible for a proficient practitioner license under 515 IAC 4, the holder of an initial practitioner license that includes any content area established under 515 IAC 8-1-45, 515 IAC 8-1-46, 515 IAC 8-1-47, or 515 IAC 8-1-48 shall participate in a two (2) year beginning school services residency program.

(b) The beginning school services residency program shall:

- (1) assist beginning school services personnel in the performance of their duties;
- (2) identify skills and practices necessary for excellence in school services; and
- (3) require the supervisor to complete an assessment of the performance of the beginning school services personnel.

(c) A beginning school services residency program is a two (2) year program that includes, but is not limited to, the following:

(1) An initial conference between the supervisor and the beginning school services personnel to discuss the following:

- (A) The assessment schedule under subdivision (2).
- (B) The minimum assessment criteria developed by the department under subsection (e)(1).

(2) An assessment of the beginning school services personnel before November 15 and April 15 during each of the first two (2) years of the beginning school services personnel's employment. The supervisor shall assess the beginning school services personnel by using the minimum assessment criteria provided by the department under subsection (e)(1).

(3) A growth plan for the beginning school services personnel if the supervisor determines after any assessment described in subdivision (2) that a beginning school services personnel is deficient in any area being assessed. The growth plan must be in writing and include the following:

- (A) Specific expectations of the supervisor.
- (B) Actions to be taken by the beginning school services personnel to meet the expectations.
- (C) A date for the actions to be completed.

(D) The next assessment date.

(4) If the supervisor creates a growth plan in accordance with subdivision (3), a reassessment of the beginning school services personnel shall occur prior to the next assessment required by subdivision (2).

(5) After April 15 of the second year of the program but before May 1 of that same year, the supervisor shall make a determination and provide a written explanation to the beginning school services personnel and superintendent that one (1) of the following determinations:

(A) The beginning school services personnel successfully completed the residency program.

(B) The beginning school services personnel failed to successfully complete the residency program.

(d) The beginning school services residency program may include a school corporation sponsored mentoring program.

(e) The department shall:

(1) develop minimum assessment criteria to be used by a supervisor when assessing a beginning school services personnel;

(2) develop forms for use by a supervisor in the assessment of the beginning school services personnel; and

(3) provide assistance in the development and implementation of a beginning school services residency program at the request of an entity under section 1(a) of this rule.

*(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-3.2; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

#### **515 IAC 1-5-4 Crediting residency experience**

Authority: IC 20-28-2-6

Affected: IC 20-31-4

Sec. 4. (a) A license holder participating in a residency program under this rule is entitled to the following:

(1) The same salary, retirement, contractual status, and all other benefits accorded to a license holder with comparable experience in the entity under section 1(a) of this rule.

(2) Credit for the experience gained in a residency program under section 3 of this rule for the purposes of:

(A) salary;

(B) retirement;

(C) contractual status;

(D) licensure; and

(E) all other purposes.

(b) The superintendent or official designee shall record each year of employment for each license holder who receives an initial practitioner license. The record of employment shall be made on the place provided on the reverse side of the physical license. The entity under section 1(a) of this rule shall maintain the record documenting the year that the license holder completed the residency program. *(Advisory Board of the Division of Professional Standards; 515 IAC 1-5-4; filed Mar 29, 1988, 1:50 p.m.: 11 IR 2863; filed May 21, 1992, 5:00 p.m.: 15 IR 2217; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-4) to the Professional Standards Board (515 IAC 1-5-4) by P.L.46-1992, SECTION 19, effective July 1, 1992.*

#### **515 IAC 1-5-5 Evaluation procedures (Repealed)**

Sec. 5. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

#### **515 IAC 1-5-6 Appeal procedure; initial internship year (Repealed)**

Sec. 6. *(Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA)*

**515 IAC 1-5-7 Appeal procedure; second residency year**

Authority: IC 20-28-2-6; IC 20-28-7

Affected: IC 20-28-6-1; IC 20-28-8; IC 20-31-4

Sec. 7. (a) A beginning teacher, a beginning building level administrator, or beginning school services personnel who are adversely affected by a determination under section 3(c)(5), 3.1(c)(5), or 3.2(c)(5) of this rule may request a review of the determination by the superintendent of the entity listed in section 1(a) of this rule by submitting a written request for review to the superintendent within fifteen (15) days of receipt of the determination.

(b) If a request is made in accordance with subsection (a), the superintendent of the entity listed under section 1(a) of this rule shall review the determination and provide the individual requesting the review and the individual who made the original determination with a written decision affirming or reversing the determination within five (5) days of the request.

(c) If the superintendent reverses the determination in subsection (b), the superintendent shall:

(1) verify completion of the residency on the physical license in the place provided; and

(2) notify the parties of the decision.

(d) A beginning teacher, a beginning building level administrator, or beginning school services personnel who are adversely affected by the decision in subsection (b) may file a written request for a hearing with the governing body within fifteen (15) days of receipt of the superintendent's decision under subsection (b). The beginning teacher, beginning building level administrator, or beginning school services personnel shall be given at least five (5) days notice of the date, time, and place of the hearing, which shall be held in executive session unless the beginning teacher, beginning building level administrator, or beginning school services personnel request a public hearing.

(e) The purpose of a hearing requested under subsection (d) is to receive evidence regarding whether the beginning teacher, beginning building level administrator, or beginning school services personnel have demonstrated minimal competence on the performance criteria identified in the growth plan.

(f) At the hearing, the superintendent or the individual who made the original determination under section 3(c)(5), 3.1(c)(5), or 3.2(c)(5) of this rule and the beginning teacher, beginning building level administrator, or beginning school services personnel shall each have the following rights:

(1) To speak and present evidence.

(2) To present witnesses.

(3) To have a representative present.

(4) To make a record of the proceedings.

(g) The governing body shall, at its next regularly scheduled meeting following the hearing, affirm or reverse the determination of the superintendent under subsection (b) by a majority vote, as evidenced by the official minutes of the meeting. The decision of the governing body is the final administrative determination.

(h) If the governing body, under subsection (g), reverses the superintendent's decision, the governing body shall direct the appropriate administrator to do the following:

(1) Verify completion of the residency on the physical license in the place provided.

(2) Notify the parties of the decision.

(i) No provisions under this section are intended to affect in any way the rights and procedures afforded the parties regarding employment decisions under IC 20-28-6 or IC 20-28-8. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-5-7; filed May 21, 1992, 5:00 p.m.: 15 IR 2219; readopted filed Sep 25, 2001, 9:43 a.m.: 25 IR 529; readopted filed Jul 18, 2007, 11:42 a.m.: 20070808-IR-515070238RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*) NOTE: Transferred from the Indiana State Board of Education (511 IAC 10-7-7) to the Professional Standards Board (515 IAC 1-5-7) by P.L. 46-1992, SECTION 19, effective July 1, 1992.

**Rule 6. Transition to Teaching Requirements on Approved Programs**

**515 IAC 1-6-1 Transition to teaching; applicability**

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-4

Sec. 1. (a) This rule implements and supplements IC 20-28-4.

(b) Each approved program under 515 IAC 3-1-1, except approved programs that do not meet the requirements of IC 20-28-4, must offer a transition to teaching program to prepare a qualified person who holds at least a baccalaureate degree to enter the teaching profession through a transition to teaching program.

(c) The transition to teaching program shall include a preparation component to meet Indiana standards for teaching.

(d) Completion of the program and testing requirements as stated under 515 IAC 8-2-1 results in eligibility for an initial practitioner license. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-6-1; filed May 29, 2002, 4:05 p.m.: 25 IR 3174; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3308; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

### **515 IAC 1-6-2 Definitions**

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-3-4; IC 20-28-4-4

Sec. 2. (a) The definitions in this section apply throughout this rule.

(b) "Complete the program" means to be verified by a transition to teaching program as having successfully completed the preparation program.

(c) "Consortium" means a relationship between at least two (2) approved programs to provide a transition to teaching program.

(d) "Degree" means a degree from a four (4) year institution of higher learning.

(e) "Elementary" means a school setting as set forth in IC 20-28-4-4(1)(B).

(f) "Eligible person" means a qualified person who meets the admission requirements of the transition to teaching program.

(g) "Enroll" means to do the following:

(1) Be admitted by a transition to teaching program.

(2) Register for at least one (1) course in the program.

(h) "Participant" means a person who is enrolled in the preparation program.

(i) "Professional experience" means the experience that occurred through full-time employment in an educational related field or in a field in which the person intends to be licensed.

(j) "Program" means the transition to teaching program under this rule.

(k) "Qualified person" means a person who holds the degree and any professional experience required for the intended license.

(l) "Secondary" means a school setting as set forth in IC 20-28-4-4(1)(A).

(m) "Transition to teaching program" means a program under IC 20-28-3-4 and established under this rule. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-6-2; filed May 29, 2002, 4:05 p.m.: 25 IR 3174; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

### **515 IAC 1-6-3 General provisions**

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-4

Sec. 3. (a) If an institution of higher learning offers an approved program for an initial practitioner license, the institution of higher learning must offer a course of study under the transition to teaching program.

(b) A course of study under the transition to teaching program shall be designed to prepare an eligible person to meet developmental and content standards adopted by the board.

(c) The transition to teaching program does not affect a graduate level program designed to earn an initial practitioner license, such as a master of teaching (MAT) program. The program does not replace or require the replacement of an approved program. An approved program that offers the program in a content area may:

(1) add a separate transition to teaching program in the content area;

(2) discontinue the transition to teaching program in a content area if it discontinues its approved program in the content area; or

(3) agree with another approved program to jointly provide, through a consortium, the preparation component for an eligible person.

(d) A participant is eligible to apply for an initial practitioner license when the participant successfully completes the program

and successfully passes the assessment requirements of the transition to teaching program. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-6-3; filed May 29, 2002, 4:05 p.m.: 25 IR 3175; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-6-4 Eligibility for program in elementary teaching**

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-4

Sec. 4. A person is eligible to enroll in the program for an elementary school setting in accordance with 515 IAC 8-1-1.3(c) if the person has either of the following:

- (1) A baccalaureate degree with a grade point average of at least 3.0 on a 4.0 point scale from an institution of higher learning.
- (2) A baccalaureate degree with a grade point average of at least 2.5 on a 4.0 point scale from an institution of higher learning and five (5) years of professional experience.

(*Advisory Board of the Division of Professional Standards; 515 IAC 1-6-4; filed May 29, 2002, 4:05 p.m.: 25 IR 3175; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3308; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-6-5 Eligibility for program in secondary teaching**

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-4

Sec. 5. A person is eligible to enroll in the program for a secondary school setting in accordance with 515 IAC 8-1-1.5(c) that corresponds to the content area of the degree if the person has any of the following:

- (1) A baccalaureate degree with a grade point average of at least 3.0 on a 4.0 point scale from an institution of higher learning.
- (2) A graduate degree.
- (3) A baccalaureate degree with a grade point average of at least 2.5 on a 4.0 point scale from an institution of higher learning and five (5) years of professional experience.

(*Advisory Board of the Division of Professional Standards; 515 IAC 1-6-5; filed May 29, 2002, 4:05 p.m.: 25 IR 3175; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-6-6 Preparation**

Authority: IC 20-28-2-6; IC 20-28-4

Affected: IC 20-28-5-12

Sec. 6. (a) The approved program may offer the course of study as either undergraduate or graduate credit.

(b) The qualified person must meet the general admission standards of the approved program for the credit being awarded.

(c) The approved program may require that, prior to enrollment, the qualified person must pass the written examinations under 515 IAC 3-1-1(b)(3).

(d) The course of study may be part of a degree program, but a participant is not required to earn a degree to successfully complete the preparation program.

(e) The preparation shall include the following:

- (1) The course work and field and classroom experiences that prepare the participant.
- (2) The performance assessments defined in the approved program assessment system.

(f) Under IC 20-28-4, preparation shall require not more than the following:

- (1) Eighteen (18) credit hours for secondary teaching.
- (2) Twenty-four (24) credit hours for elementary teaching, including at least six (6) credit hours in the teaching of reading.

(*Advisory Board of the Division of Professional Standards; 515 IAC 1-6-6; filed May 29, 2002, 4:05 p.m.: 25 IR 3175; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; errata filed Jul 11, 2005, 10:00 a.m.: 28 IR 3308; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-6-7 Scope of initial license; application procedures**

Authority: IC 20-28-2-6; IC 20-28-4  
Affected: IC 20-28-4

Sec. 7. (a) A participant who completes the transition to teaching program is eligible for an initial practitioner license.

(b) The department shall issue an initial practitioner license that is restricted to the content area or areas in which the program participant has a degree unless the program participant demonstrates to the department sufficient knowledge in other content areas of the license. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-6-7; filed May 29, 2002, 4:05 p.m.: 25 IR 3176; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-6-8 Annual report by institution**

Authority: IC 20-28-2-6; IC 20-28-4  
Affected: IC 20-28-4

Sec. 8. (a) No later than June 1 of each year, the board will provide institutions with the format for the annual program report integrated within the annual accreditation report due no later than October 15 of that year.

(b) An institution shall submit an annual program report to the board, including number of participants who have:

- (1) enrolled and are participating only in the preparation program; and
- (2) completed the preparation program.

(c) An institution shall submit any other information as required by federal statute. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-6-8; filed May 29, 2002, 4:05 p.m.: 25 IR 3176; errata filed Aug 22, 2002, 12:38 p.m.: 26 IR 36; readopted filed Sep 24, 2008, 2:49 p.m.: 20081008-IR-515080232RFA*)

**Rule 7. Renewal of Licenses**

**515 IAC 1-7-1 "Academic content standards" defined (Repealed)**

Sec. 1. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-2 "Supervisor" defined**

Authority: IC 20-28-2-6  
Affected: IC 20-28-3-1

Sec. 2. As used in this rule, "supervisor" means the license holder who has direct authority over another license holder employed by the entity listed in 515 IAC 1-5-1(a) as described in the rule. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-7-2; filed Sep 30, 2003, 9:45 a.m.: 27 IR 501; readopted filed Nov 23, 2009, 3:55 p.m.: 20091223-IR-515090804RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-3 "Certification renewal credit" or "CRU" defined (Repealed)**

Sec. 3. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-4 "License" defined**

Authority: IC 20-28-2-6  
Affected: IC 20-28-3-1

Sec. 4. (a) As used in this rule, "administrative license" means a license that includes at least one (1) content area under 515 IAC 8-1-40 through 515 IAC 8-1-44.

(b) As used in this rule, "school services license" means a license that includes a content area established under 515 IAC 8-1-45 through 515 IAC 8-1-48. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-7-4; filed Sep 30, 2003, 9:45 a.m.: 27 IR 501; readopted filed Nov 23, 2009, 3:55 p.m.: 20091223-IR-515090804RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-5 "License renewal report" defined**

Authority: IC 20-28-2-6

Affected: IC 20-28-3-1

Sec. 5. As used in this rule, "license renewal report" includes the professional growth plan prepared by the applicant under section 14 of this rule and any other information required by the department to process the application for renewal. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-7-5; filed Sep 30, 2003, 9:45 a.m.: 27 IR 501; readopted filed Nov 23, 2009, 3:55 p.m.: 20091223-IR-515090804RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-6 "Licensing advisor" defined (Repealed)**

Sec. 6. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-7 "Professional growth experiences" defined**

Authority: IC 20-28-2-6

Affected: IC 20-28-3-1

Sec. 7. As used in this rule, "professional growth experiences" means professional experiences verified by the building level administrator, supervisor, or department as completed. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-7-7; filed Sep 30, 2003, 9:45 a.m.: 27 IR 501; readopted filed Nov 23, 2009, 3:55 p.m.: 20091223-IR-515090804RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-8 "Professional growth plan" defined (Repealed)**

Sec. 8. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-9 "Rule 46-47 basis" defined (Repealed)**

Sec. 9. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-10 "Standards-based" defined (Repealed)**

Sec. 10. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-11 "Teaching standards" defined (Repealed)**

Sec. 11. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-12 Application requirements for renewal of proficient practitioner licenses**

Authority: IC 20-28-2-8

Affected: IC 20-28-3-1

Sec. 12. (a) An application for renewal of a proficient practitioner license must include the following:

- (1) A completed application form approved by the department.
  - (2) The renewal fee prescribed by 515 IAC 9-1-31, which fee may be submitted electronically if arrangements to accept electronic payment have been made by the board.
  - (3) Documentation issued by the local governing body and applicant that the requirements of section 14 of this rule have been met.
- (b) Applicants for license renewal shall provide all necessary evidence of eligibility.

(c) An application for license renewal shall be submitted not sooner than sixty (60) days prior to the expiration date of the license. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-7-12; filed Sep 30, 2003, 9:45 a.m.: 27 IR 502; readopted filed Nov 23, 2009, 3:55 p.m.: 20091223-IR-515090804RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-13 Renewal of standard licenses with a Rule 46-47 basis and issued before December 31, 2007; Bulletin 400 provisional licenses; and Bulletin 192 licenses (Repealed)**

Sec. 13. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-14 Professional growth plan; renewal**

Authority: IC 20-28-2-8

Affected: IC 20-20-31

Sec. 14. (a) This section applies to the holder of the following:

- (1) A proficient practitioner license under 515 IAC 4.
- (2) An accomplished practitioner license under 515 IAC 12.

(b) The holder of a license under subsection (a) is an applicant for purposes of this rule and shall renew his or her license for an additional term by one (1) of the following:

(1) Completion of the process for certification by the National Board of Professional Teaching Standards (NBPTS) in a content area for which the NBPTS offers certification and submission to the board of written verification from the NBPTS that the certification process has been completed, regardless of whether the licensee succeeded in earning NBPTS certification.

(2) Submission of a license renewal report that demonstrates that the requirements of the professional growth plan have been met in accordance with subsections (c) through (h).

(3) Submission of official transcripts listing completion of six (6) semester hours of college or university coursework.

(c) A professional growth plan is documentation of professional growth experiences. The professional growth plan must include a minimum of ninety (90) professional growth experience points. The professional growth experience points shall be calculated with one (1) clock hour qualifying for one (1) professional growth experience point based on, but not limited to, the following activities:

- (1) In-service workshops.
  - (2) Professional workshops and conferences.
  - (3) Mentoring of beginning teacher.
  - (4) Cooperating teacher for any college field experience including student teaching.
  - (5) Workshop presentation.
  - (6) Curriculum development.
  - (7) Educational committee membership.
  - (8) School accreditation activities.
  - (9) College credit: 1 semester hour = 15 professional growth points.
  - (10) Educational publication.
  - (11) Educational research.
  - (12) Participation in the school improvement planning process.
  - (13) Professional growth experiences that improve curriculum knowledge, instructional skill, classroom management skills, or any other professional growth experiences.
- (d) To qualify for renewal, completed professional growth experience points must be verified by at least one (1) of the



following:

(1) A building level administrator where the applicant is employed at the time of renewal.

(2) An immediate supervisor of the applicant if the applicant is applying for the renewal of an administrative license or school services license.

(e) The building level administrator or immediate supervisor shall provide written notice to the license holder of the verification or the refusal to verify made in subsection (d).

(f) If an applicant is not employed by an entity listed under 515 IAC 1-5-1(a) at the time of renewal, the department shall verify or refuse to verify the applicant's professional growth experience points.

(g) The department shall provide written notice to the license holder if the department denies a request under subsection (f).

(h) Professional growth points or certification renewal units earned prior to July 1, 2010 apply to an applicant's first renewal after July 1, 2010. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-7-14; filed Sep 30, 2003, 9:45 a.m.: 27 IR 503; readopted filed Nov 23, 2009, 3:55 p.m.: 20091223-IR-515090804RFA; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA; errata filed Apr 14, 2010, 4:00 p.m.: 20100428-IR-515090481ACA*)

**515 IAC 1-7-14.1 Professional growth plan; appeal**

Authority: IC 20-28-2-8

Affected: IC 20-20-31

Sec. 14.1. (a) If a building level administrator or immediate supervisor under section 14(d) of this rule refuses to verify professional growth experience points, the applicant may request a review of their professional growth points by the superintendent of the entity listed in section (1)(a) [*sic*] by submitting a written request for review to the superintendent within fifteen (15) days of the applicant's receipt of the written notice under section 14(e) of this rule.

(b) If a request is made in accordance with subsection (a), the superintendent shall review the determination and provide the applicant and the building level administrator or immediate supervisor with a written decision within five (5) days of the request that:

(1) refuses to verify; or

(2) verifies;

the professional growth experience points.

(c) If the superintendent refuses to verify the applicant's professional growth experience points, the applicant may request a review of their professional growth experiences points by the department. The department shall verify or refuse to verify the applicant's professional growth experience points. The department shall notify the applicant of its decision in writing. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-7-14.1; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-15 Applicants are responsible for delay**

Authority: IC 20-28-2-8

Affected: IC 20-20-31

Sec. 15. An applicant is responsible for any delays in the issuance of a renewal license if the license renewal report is received by the board less than one hundred twenty (120) days prior to the license's expiration date. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-7-15; filed Sep 30, 2003, 9:45 a.m.: 27 IR 504; readopted filed Nov 23, 2009, 3:55 p.m.: 20091223-IR-515090804RFA*)

**515 IAC 1-7-16 Professional growth team (Repealed)**

Sec. 16. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-17 Renewal of original administration and supervision licenses issued after January 1, 2003 (Repealed)**

Sec. 17. (*Repealed by Advisory Board of the Division of Professional Standards; filed Mar 31, 2010, 3:43 p.m.: 20100414-IR-515090481FRA*)

**515 IAC 1-7-18 Incomplete applications**

Authority: IC 20-28-2-8

Affected: IC 20-28-3-1

Sec. 18. An incomplete application may be returned to the applicant who may be required to pay a new application fee in the event the application is resubmitted. The applicant is responsible for any delays caused by the submission of an incomplete application. (*Advisory Board of the Division of Professional Standards; 515 IAC 1-7-18; filed Sep 30, 2003, 9:45 a.m.: 27 IR 504; readopted filed Nov 23, 2009, 3:55 p.m.: 20091223-IR-515090804RFA*)

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