

## ARTICLE 3.2. ASSESSMENT OF MOBILE HOMES

### Rule 1. Purpose

#### 50 IAC 3.2-1-1 Purpose

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1

Affected: IC 6-1.1-7

Sec. 1. The purpose of this article is to provide the method for the assessment of annually assessed mobile homes and annually assessed manufactured homes. For purposes of this article, the term “mobile home” shall include a manufactured home. *(Department of Local Government Finance; 50 IAC 3.2-1-1; filed Sep 23, 2002, 10:04 a.m.: 26 IR 326)*

### Rule 2. Definitions

#### 50 IAC 3.2-2-1 Definitions

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1

Affected: IC 6-1.1-7

Sec. 1. The definitions in this rule apply throughout this article. *(Department of Local Government Finance; 50 IAC 3.2-2-1; filed Sep 23, 2002, 10:04 a.m.: 26 IR 326)*

#### 50 IAC 3.2-2-2 “Annually assessed mobile home” defined

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1

Affected: IC 6-1.1-7

Sec. 2. An “annually assessed mobile home” is a mobile or manufactured home that is not located on:

(1) a permanent foundation; or

(2) land owned by the mobile home owner.

*(Department of Local Government Finance; 50 IAC 3.2-2-2; filed Sep 23, 2002, 10:04 a.m.: 26 IR 326)*

#### 50 IAC 3.2-2-3 “Permanent foundation” defined

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1

Affected: IC 6-1.1-7

Sec. 3. A “permanent foundation” is a structural system capable of transposing loads from a structure to the earth at a depth below the established frost line. A permanent foundation consists of a closed perimeter formation made from materials such as concrete, mortared concrete block, or mortared brick extending into the ground below the frost line. It may include cellars, basements, or crawl spaces, but it does not include a pier foundation. *(Department of Local Government Finance; 50 IAC 3.2-2-3; filed Sep 23, 2002, 10:04 a.m.: 26 IR 326)*

#### 50 IAC 3.2-2-4 “Pier foundation” defined

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1

Affected: IC 6-1.1-7

Sec. 4. A “pier foundation” is a noncontinuous series of posts or columns laid in a grid pattern that transmits the load of the superstructure to the ground. Piers may or may not be on footings, and may be constructed of steel, wood, concrete, concrete block, or stone. A pier foundation is not to be considered a permanent foundation. *(Department of Local Government Finance; 50 IAC 3.2-2-4; filed Sep 23, 2002, 10:04 a.m.: 26 IR 326)*

#### 50 IAC 3.2-2-5 “Real property mobile home” defined

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1

Affected: IC 6-1.1-7

Sec. 5. A “real property mobile home” is a mobile or manufactured home that meets one (1) of the following requirements:  
(1) Located on land owned by the home owner; or  
(2) Located on a permanent foundation.

*(Department of Local Government Finance; 50 IAC 3.2-2-5; filed Sep 23, 2002, 10:04 a.m.: 26 IR 326)*

**50 IAC 3.2-2-6 “Real Property Assessment Manual for 2002” defined**

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1

Affected: IC 6-1.1-7

Sec. 6. The “Real Property Assessment Manual for 2002” is the 2002 Real Property Assessment Manual, published by the state board of tax commissioners 50 IAC 2.3-1-1(c), which is hereby incorporated by reference and does not include any later amendments or editions. Copies of the manual are available for a fee of ten dollars (\$10) from the Department of Local Government Finance at 100 North Senate, Suite 1058, Indianapolis, Indiana or you may access the manual at no cost on the department’s Web site at <http://www.in.gov/dlgf/pubs/>. *(Department of Local Government Finance; 50 IAC 3.2-2-6; filed Sep 23, 2002, 10:04 a.m.: 26 IR 326; errata filed Sep 27, 2002, 10:23 a.m.: 26 IR 382)*

**50 IAC 3.2-2-7 “Real Property Assessment Guidelines for 2002–Version A” defined**

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1

Affected: IC 6-1.1-7

Sec. 7. The “Real Property Assessment Guidelines for 2002–Version ‘A’” (also referred to in this rule as “the Guidelines”), are the Real Property Assessment Guidelines for 2002–Version ‘A’, published by the state board of tax commissioners and dated January 1, 2002, which are hereby incorporated by reference. The term does not include any later amendments or editions. Copies of these guidelines are available for a fee of ten dollars (\$10) from the Department of Local Government Finance at 100 North Senate, Suite 1058, Indianapolis, Indiana or you may access them at no cost on the department’s Web site at <http://www.in.gov/dlgf/pubs/>. *(Department of Local Government Finance; 50 IAC 3.2-2-7; filed Sep 23, 2002, 10:04 a.m.: 26 IR 327)*

**Rule 3. Method**

**50 IAC 3.2-3-1 Method**

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1

Affected: IC 6-1.1-7

Sec. 1. (a) The township assessor of the township within which the mobile home is located shall assess the mobile home for taxation under this article.

(b) A mobile home shall be assessed as real property under 50 IAC 2.3 if the mobile home:

(1) is located on land owned by the owner of the mobile home; or

(2) is located on a permanent foundation even if the land under the mobile home is owned by someone other than the owner of the mobile home.

(c) A mobile home shall be assessed annually in accordance with the personal property rule in effect on January 15 if the mobile home is held for sale in the ordinary course of a trade or business.

(d) The township assessor shall assess mobile homes that do not meet the requirements of subsection (b) or (c), and all exterior features, yard structures, and improvements owned by the mobile home owner and located on the same parcel as the mobile home in accordance with 50 IAC 3.2-2. *(Department of Local Government Finance; 50 IAC 3.2-3-1; filed Sep 23, 2002, 10:04 a.m.: 26 IR 327)*

**50 IAC 3.2-3-2 Assessment dates**

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1  
Affected: IC 6-1.1-2-1; IC 6-1.1-7-7; IC 6-1.1-22-9

Sec. 2. (a) A mobile home that meets the requirements of section 1(d) of this rule shall be assessed on January 15 and taxed at the current year's tax rate. The owner of a mobile home that meets the requirements of section 1(d) of this rule shall pay the tax in accordance with IC 6-1.1-7-7.

(b) A mobile home assessed as real property under section 1(b) of this rule shall be assessed on March 1 and taxed at the following year's rate.

(c) A mobile home assessed as personal property under section 1(c) of this rule shall be assessed on March 1 and taxed at the following year's rate.

(d) A mobile home properly assessed under subsection (a) that becomes real property on or before March 1 of the same year shall be assessed and taxed as real property under subsection (b). Upon the taxpayer furnishing proper documentation to the auditor of two (2) consecutive assessments of the same property as real property, the auditor shall remove the January 15 assessment from the tax rolls. (*Department of Local Government Finance; 50 IAC 3.2-3-2; filed Sep 23, 2002, 10:04 a.m.: 26 IR 327*)

**Rule 4. Valuation Guide**

**50 IAC 3.2-4-1 Criteria for valuation**

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1  
Affected: IC 6-1.1-7-2

Sec. 1. (a) Township assessors shall use the standard of true tax value as set forth in the Real Property Assessment Manual for 2002 in the assessment of annually assessed mobile homes.

(b) All annually assessed mobile homes assessed after January 14, 2003, shall be assessed in accordance with the methodology that the county assessor has elected, in accordance with 50 IAC 2.3-1-1, for the assessment of real property mobile homes in the county in which the mobile home is assessed.

(c) If the county assessor has selected to assess real property mobile homes under the Real Property Assessment Guidelines for 2002-Version 'A', then the township assessor shall value annually assessed mobile homes in accordance with the guidelines for the assessment of real property mobile homes contained in the Real Property Assessment Guidelines for 2002-Version 'A'.

(d) If the county assessor has selected to assess real property mobile homes under an assessment method other than that described in subsection (c) and the county assessor has obtained the approval of the department of local government finance in accordance with 50 IAC 2.3-1-1(f) for this assessment method, then each township assessor in the county shall use the alternative approved method for the assessment of annually assessed mobile homes.

(e) The procedure for submission and approval of the alternative method shall be in accordance with the 2002 Real Property Assessment Manual, Approval of Mass Appraisal Methods. (*Department of Local Government Finance; 50 IAC 3.2-4-1; filed Sep 23, 2002, 10:04 a.m.: 26 IR 327*)

**50 IAC 3.2-4-2 Depreciation**

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1  
Affected: IC 6-1.1-7

Sec. 2. (a) The depreciation tables in the Real Property Assessment Guidelines for 2002-Version 'A' are calculated for the 2002 reassessment date. Township assessors using the Real Property Assessment Guidelines for 2002-Version 'A' shall use the depreciation tables in the Guidelines for the January 15, 2003, assessment date for annually assessed mobile homes.

(b) The following depreciation tables shall be used in 2004 and thereafter to calculate the depreciation percentage for all annually assessed mobile or manufactured homes:

(1) Pre-HUD code models—depreciation percentages (for units built prior to June 15, 1976):

Age	Custom	Good	Economy
26 years and over	75	80	85

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(2) These depreciation percentages shall be used for mobile homes in average condition relative to other comparable mobile homes. If the subject mobile home is in any condition other than average, adjust the applicable depreciation percentage as follows:

- (A) If the home is in excellent or good condition, use ten percent (10%) less depreciation for excellent and five percent (5%) less depreciation for good.
- (B) If the home is in fair condition, add an additional five percent (5%) depreciation; if in poor condition, add an additional ten percent (10%) depreciation to the classification, and if in very poor condition, add an additional fifteen percent (15%) depreciation, to a maximum of ninety-five percent (95%) to any mobile home.
- (C) Post-HUD code models—depreciation percentages (for units built after June 15, 1976):

ACTUAL AGE	Condition Rating					
	EX	G	A	F	P	VP
01	05	05	05	10	15	20
02	05	05	10	15	20	25
03–04	05	10	15	20	25	30
05–06	10	15	20	25	30	35
07–08	10	20	25	30	35	40
09–10	15	25	30	35	40	45
11–12	20	30	35	40	45	50
13–14	25	35	40	45	50	55
15–16	30	40	45	50	55	60
17–18	35	45	50	55	60	65
19–20	40	50	55	60	65	70
21–22	45	55	60	65	70	75
23–24	50	60	65	70	75	80
25–27	55	65	70	75	80	80
28 +	60	70	75	80	80	80

*(Department of Local Government Finance; 50 IAC 3.2-4-2; filed Sep 23, 2002, 10:04 a.m.: 26 IR 328)*

**50 IAC 3.2-4-3 Data collecting on mobile home properties**

Authority: IC 6-1.1-7-2; IC 6-1.1-31-1  
 Affected: IC 6-1.1-1-3

Sec. 3. (a) The department of local government finance shall prepare a worksheet and instructions for the use of assessing officials in collecting data pertaining to the assessment of mobile homes.

(b) Assessing officials shall use the mobile home assessment work sheet or comparable computer software in the collection and processing of data pertaining to the assessment of mobile home properties. *(Department of Local Government Finance; 50 IAC 3.2-4-3; filed Sep 23, 2002, 10:04 a.m.: 26 IR 328)*

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